

# STACEY'S MOTORS

## LEVEL 2 SERVICE CHECKLIST

<b>NAME</b>				<b>REG NO</b>
<b>MAKE</b>				Date
<b>MILEAGE</b>				<b>JOB NO</b>
<b>GENERAL</b>				<b>COMMENTS</b>
Road Test	<input type="radio"/>			
Timing belt replacement Due ?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
<b>REPLACE</b>				
Engine Oil	<input type="radio"/>			
Engine Oil Filter	<input type="radio"/>			
Fuel filter Diesel/Petrol	<input type="radio"/>			
Air Filter Element	<input type="radio"/>			
Spark plugs	<input type="radio"/>			
<b>LEVELS (Check and Top up)</b>				
Battery level (if removable cap)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Brake fluid level	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Coolant level	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Front/rear screen wash level	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Power steering fluid level	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Check transmission oil level (if level plug fitted)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
<b>SAFETY CHECK</b>				
Brake pad and disc wear	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Condition of braking hydraulic circuits	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Condition of rubber boots and gaiters	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Condition,tread depth and pressure of tyres(5)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Handbrake operation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Horn	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
<b>INSPECTION</b>				
Rear Brakes linings wear	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
<b>SAFETY INSPECTION</b>				
Condition and Operation of Shock absorbers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Operation/play on power steering and condition of hoses	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Play and condition of wheel bearings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Play and condition of front and rear suspension	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Play in and Condition of Transmission Shafts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
<b>CHARGING CIRCUIT CHECK</b>				
Battery condition	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
<b>ENVIRONMENTAL CHECK</b>				
Anti-pollution check (petrol)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Smoke opacity Check (diesel)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Pollen filter check	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Visual Inspection of Exhaust System	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
<b>SERVICE CHECK</b>				
Clutch travel or automatic play take up	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Condition and tension of the ancillary drive belts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
<b>VISUAL CHECK</b>				
Rear Fog Lights	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Registration Plates and Light	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Reversing Light	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Stop/Side Lights	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Main and Dipped Head Lights	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Driving/Fog Lights	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Hazzard/Indicators	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Condition of glass,headlamps,lenses lights and mirrors	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Condition of wiper blades and arms	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Windscreen washer jets	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
External Bodywork	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

Red requires URGENT attention

Yellow requires attention soon

Green Completed/Satisfactory